

Date: 02/07/2018

Office Order

The "Maintenance Cell" has been established for the Academic Year 2018-19 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

- 1. Classrooms with furniture, library aids, Seminar Hall, and Auditorium, teaching aids are maintained by maintenance cell committee members.
- 2. Focus on Future work by maintaining assets and equipment list.

Q.		Designation	Mobile No.	Email.id	Sign
Sr. No.	Members			nambiairuk@rediffmail.com	7
1	Dr. Unnikrishnan	Chairman	9821326851		180002
2	Nambiar Kaushal Paurona	Management	9821093573	kaushal.paurona@manjara.in	Contribut
2		representative	7500296807	rubinsa03@gmail.com	0 000
3	Rubinsa Nadar	Administrative staff	7300290807		hulmer
4	Avadhut Bokhare	Administrative	9987485704	avadhut0509@gmail.com	Quelle
		Staff Website	9323813835	save.vaibhav32@gmail.com	Dor
5	J. K. Computers	Developer			NO

All the members are requested to take note, of the same and co-operate in maintaining a conducive academic atmosphere for our students in college.

The committee should conduct meetings as per the requirements and records be maintained accordingly. The entire concerned is requested to take note and act accordingly.

CC:

1. All the concerned

2. Office Copy

PRINCIPAL
MCT'S College of Law
Sector- 4, Airoli,
Navi Mumbai- 400 708.

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SECTOR 4. AIROLI. NAVI MUMBAI - 400 708 T 022 27790245 F 022 27790167 E metcollegeoflaw@gd



Date: 09/07/2019

Office Order

The "Maintenance Cell" has been established for the Academic Year 2019-20 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

- 3. Classrooms with furniture, library aids, Seminar Hall, and Auditorium, teaching aids are maintained by maintenance cell committee members.
- 4. Focus on Future work by maintaining assets and equipment list.

			T Y Y NY	Email.id	Sign
Sr.	3.6 share	Designation	Mobile No.		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
No.	Members		9821326851	nambiairuk@rediffmail.com	(1600)
1	Dr. Unnikrishnan	Chairman	9621320031		1
	Nambiar	Management	9821093573	kaushal.paurona@manjara.in	V The
2	Kaushal Paurona	representative			and John John State of the Stat
2	Rubinsa Nadar	Administrative	7500296807	rubinsa03@gmail.com	Profine
3	Kuomsa rudar	staff	22 405704	avadhut0509@gmail.com	1 The
4	Avadhut Bokhare	Administrative	9987485704	avadiut0309@gman.com	Avadur
		Staff	9323813835	save.vaibhav32@gmail.com	Som
5	J. K. Computers	Website	9323613633	54,6.,415.114.22	8
		Developer			

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MCT'S College of Law Sector- 4, Airoli, Navi Mumbaj- 400 708.

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SECTOR 4, AIROLL NAVI MUMBAI - 4 T 022 27790245 F 022 27790167 E metcollegeolla (QR) (A)



Date: 14/07/2020

Office Order

The "Maintenance Cell" has been established for the Academic Year 2020-21 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

- 5. Classrooms with furniture, library aids, Seminar Hall, and Auditorium, teaching aids are maintained by maintenance cell committee members.
- 6. Focus on Future work by maintaining assets and equipment list.

Sr. No.	Members	Designation	Mobile No.	Email.id	Sign
1	Dr. Unnikrishnan Nambiar	Chairman	9821326851	nambiairuk@rediffmail.com	Morrol
2	Kaushal Paurona	Management representative	9821093573		Youtelp
3	Rubinsa Nadar	Administrative staff	7500296807	rubinsa03@gmail.com	Right
4	Avadhut Bokhare	Administrative Staff	9987485704	avadhut0509@gmail.com	Julian
5	J. K. Computers	Website Developer	9323813835	save.vaibhav32@gmail.com	867

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accordingly. The entire concerned is requested to take note and act accordingly.

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Navi Mumbai- 400 708.

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Date: 07/07/2021

Office Order

The "Maintenance Cell" has been established for the Academic Year 2021-22 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

- 1. Maintenance of Computer hardware as well as software.
- 2. Estimate Job based on Planner Expertise by creating a checklist for every maintenance work order and keeping track of the same.

Sr. No.	Members	Designation	Mobile No.	Email.id	Sign
1	Dr. Unnikrishnan Nambiar	Chairman	9821326851	nambiairuk@rediffmail.com	Jeon 2
· 2	Kaushal Paurona	Management representative	9821093573	kaushal.paurona@manjara.in	Konst
3	Rubinsa Nadar	Administrative staff	7500296807	rubinsa03@gmail.com	hom
4	Avadhut Bokhare	Administrative Staff	9987485704	avadhut0509@gmail.com	Quel-
5	J. K. Computers	Website Developer	9323813835	save.vaibhav32@gmail.com	Dr.2/

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Date: 11/07/2022

Office Order

The "Maintenance Cell" has been established for the Academic Year 2022-23 in accordance with the regulation. The Institute has an established system for the maintenance and utilization of computers, classrooms, and equipment on the campus. The main purpose of the regular maintenance cell is to ensure that all necessary equipment for maintenance in production is always to carry out its efficient work. The Cell also looks after cleaning, lubricating and making minor adjustments. It also reduces equipment failure and unplanned downtime. This is one of the top reasons why organizations focus on maintenance cell. It helps with workplace safety and also to keep costs under control by improving equipment efficiency.

The objective of the Maintenance Cell:

- 1. Moot court maintenance, Classrooms with furniture, library aids, and Auditorium are maintained by maintenance cell committee members.
- 2. Focus on Future work by maintaining assets and equipment list.
- 3. Maintenance of Computer hardware as well as software.
- 4. Estimate Job based on Planner Expertise by creating a checklist for every maintenance work order and keeping track of the same.

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2	Kaushal Paurona	Management representative	9821093573	kaushal.paurona@manjara.in	Married
3	Rubinsa Nadar	Administrative staff	7500296807	rubinsa03@gmail.com	lu de
4	Avadhut Bokhare	Administrative Staff	9987485704	avadhut0509@gmail.com	July
5	J. K. Computers	Website Developer	9323813835	save.vaibhav32@gmail.com	good.

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